



NCR-SARE offices:  
University of Minnesota  
University of Missouri  
Lincoln University in Missouri



Welcome to this PowerPoint presentation about how to apply for an NCR-SARE Youth Educator grant.

Youth Educator Grant projects provide opportunities for youth in the North Central Region to learn about Sustainable Agriculture — farming and ranching that is ecologically sound, economically viable, and socially responsible.

Educators use these grants to encourage young people and their families to try sustainable practices and see Sustainable Agriculture as a viable career option.

My name is Joan Benjamin. I will be walking you through the online application process. This presentation will take approximately 20 minutes.

# What is SARE?

Grants and outreach to  
advance sustainable  
innovations to  
the whole of American  
agriculture.



SARE is a program of the National Institute of Food and Agriculture or NIFA program.

ough the National Institute of Food and

SARE's purpose is to provide grants and outreach to advance sustainable innovations to the whole of American agriculture.

## A Different Kind of Grant Program

SARE was started in 1988, conceived as a decentralized, science-based, grassroots, practical, problem-solving, and inclusive competitive grant-making and outreach program.



The program is run by four regions—North Central, Northeast, South, and West, each guided by a volunteer Administrative Council that makes grants and sets regional priorities.

SARE is a decentralized, grassroots grant program which means that each of the four regions makes its own funding decisions, including what type of grant programs to offer in their respective region.

NCR-SARE's proposal review teams and the governing Administrative Council include regional farmers and ranchers, educators, researchers and personnel from state and federal agencies.

We have a strong commitment to diversity. Proposals that involve farmers, ranchers, and youth from historically-underserved\* populations are encouraged.

*\*USDA defines historically-underserved audiences to include socially-disadvantaged producers, limited-resource producers, beginning farmers/ranchers, and veterans. They further define socially-disadvantaged farmers and ranchers as belonging to the following groups: American Indians or Alaskan Natives, Asians, Blacks or African Americans, Native Hawaiians or other Pacific Islanders, Hispanics, and women.*

# The SARE Model

- Four regional councils set priorities and make grants
- SARE Outreach produces practical information
- USDA-NIFA supports SARE
- Other USDA agencies and land-grant universities are partners



The North Central Region of SARE consists of 12 states: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

National SARE Outreach staff work with SARE's regions to share grantee research results with farmers, ranchers, educators, consumers and others interested in sustainable agriculture. SARE publications cover a variety of sustainable agriculture practices and come in many formats, from books on cover crops and building soil health to bulletins on managing rangeland and water resources to online resources like Topic Rooms and videos.

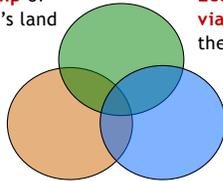
SARE Outreach materials and information on all funded SARE grant projects can be found on the SARE website: <https://www.sare.org/>

Before writing a proposal, determine a clear project goal and explore previous research and education done on that topic. It often helps to contact NCR-SARE, local sustainable agriculture groups, the Natural Resources Conservation Service (NRCS) and/or Extension educators to share ideas and invite participation.

# The SARE Model

Successful SARE grantees are engaged in projects that are guided by the 3 principals of sustainability...

Stewardship of our nation's land and water



Economic viability over the long term

Quality of Life for farmers, ranchers, and their communities



Sustainable agriculture emphasizes the Economic, Environmental, and Social Impacts of agriculture. In your proposal, you should explain how your project addresses each of the three parts of sustainable agriculture, even if it emphasizes one part over the others.

These grants are for sustainable agriculture research, demonstration, and education projects; they are NOT for everyday expenses or start up costs.

## Youth Educator Grants

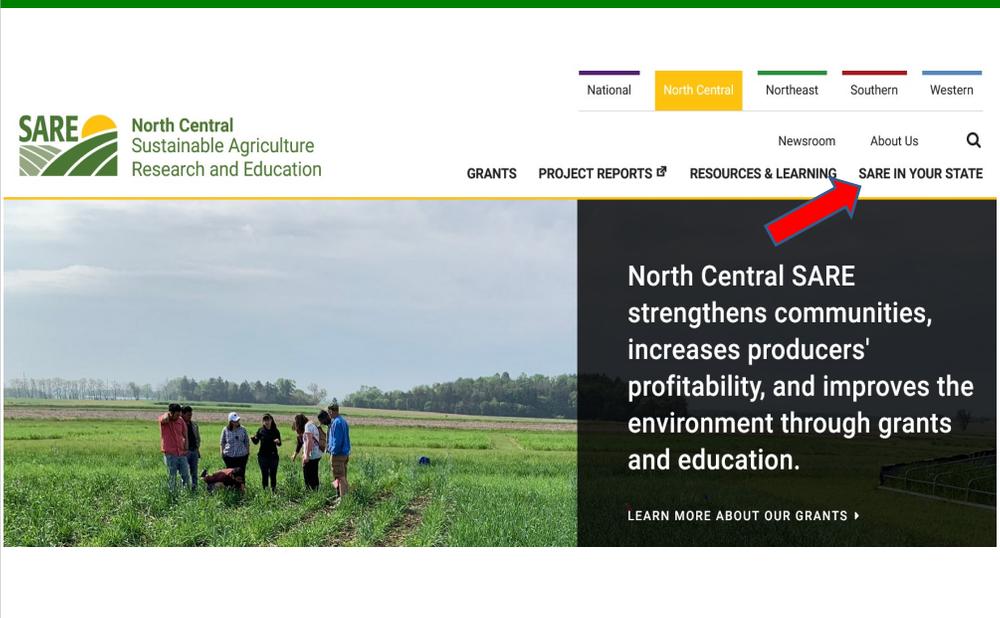
- Grants for educators to help young people and their families understand sustainable practices and see sustainable agriculture as a viable career option
- Up to \$6,000 per project
- Appropriate for vocational-ag teachers and other youth educators
- 15 projects funded per year
- Coordinated by Joan Benjamin



North Central Region SARE recognizes that youth programs are a way to introduce new and exciting farming and ranching options to youth, their families, and community members.

The Youth Educator program supports opportunities for youth educators to research, demonstrate, and learn more about sustainable agriculture. Youth Education projects should help youth discover that sustainable farming and ranching is economically viable; good for families, communities, and their quality of life; and good for the environment in the long term.

**Grant Writing Help:** Each NCR-SARE State has one or more State SARE Coordinators. Find your state coordinator here.



Go to the NCR-SARE Home page at: <https://northcentral.sare.org/>

Click on: SARE IN YOUR STATE

## More Grant Writing Help: Grants Advising for Farmers and Agricultural Entrepreneurs in the Midwest



[MFAI's Grant Advisory & Resources](#) program can help you apply to grants and cost-share programs of state or federal sources that could help you achieve your farming or ag-related business goals.

Michael Fields Grants Advising is a **free** service available to farmers, farmer organizations and institutions in the Upper Midwest region of the United States: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin.

Contact MFAI Grants Advisor, Martin Bailkey, at: [grants@michaelfields.org](mailto:grants@michaelfields.org)

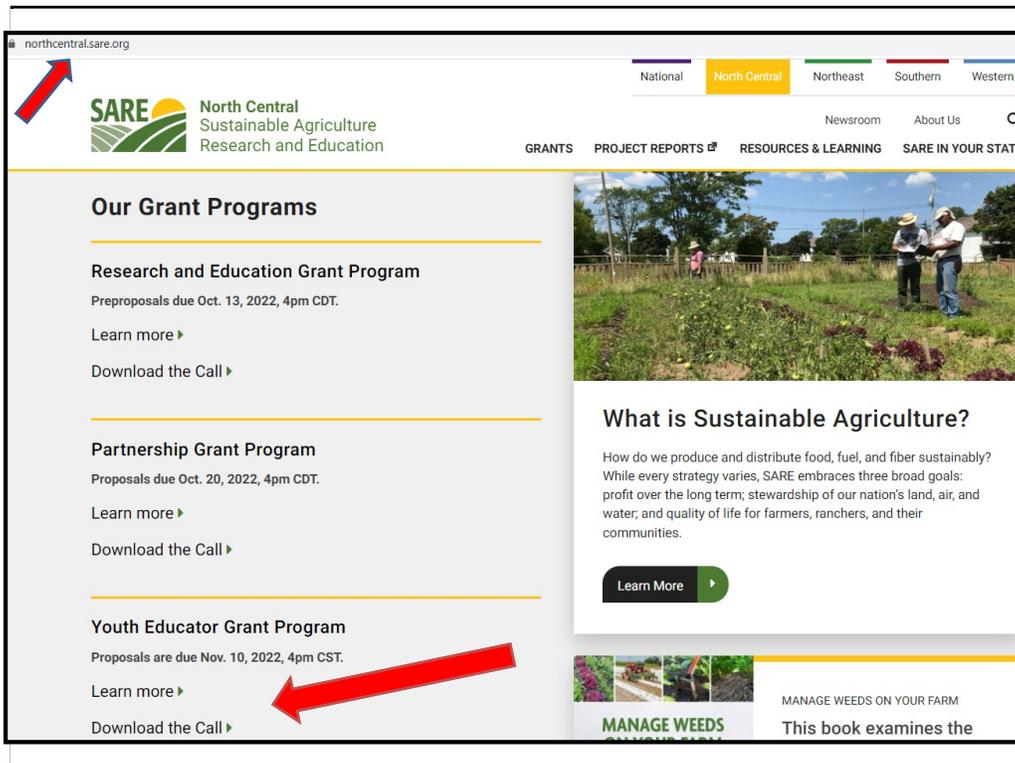
For more information see:

<http://www.michaelfields.org/grant-advising-resources/>.

### **About Michael Fields Agricultural Institute** from the Michael Fields website:

Our board and staff are deeply committed to sustainable agriculture, but it is through our many collaborations that we have the most reach. We also focus on fostering the next generation of sustainable agriculture proponents, and our [interns and alumni](#) have gone on to work in sustainable agriculture in diverse ways.

We are based in East Troy, Wisconsin, but our work affects the state, the country, and beyond. Our goal is to reach out to all types of farmers whether they consider themselves conventional, organic, or [biodynamic](#).



NCR-SARE uses an online submission system to take applications. Open calls for the various grant programs can be found on our homepage at: <https://northcentral.sare.org/>.

For details, scroll down to the “Youth Educator Grant Program.” Click on “Learn more” to find out how the Youth Educator Grant Program works. Click on “Download the Call” to read the Call for Proposals (CFP).

I will now walk you through the application process.

## Youth Educator Grant

### About the Youth Educator Grant Program

NCR-SARE recognizes that youth programs are a way to introduce new and exciting farming and ranching options to youth, families, and community members. The Youth Educator program provides opportunities for youth to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, economically viable, and socially responsible). Youth Educator grants support projects by youth educators that encourage youth to try sustainable practices and explore sustainable agriculture as a viable career option.

- Youth Educator Grants are competitive grants for educators to provide programming on sustainable agriculture for youth.
- \$6,000 maximum.
- A [sample](#) of the call for proposals is available throughout the year, but you should always consult the current call for proposals when applying.
- The annual portfolio of youth educator grant proposals is reviewed and awarded on the annual [timeline](#).
- Scroll down to view a PowerPoint [presentation](#) about completing a proposal for NCR-SARE's Youth Educator grant program.

### 2023 CALL FOR PROPOSALS

The 2023 Youth Educator Call for Proposals is now available. Proposals are due by 4pm CST on November 10, 2022.

- [Download](#) the 2023 Youth Educator Call for Proposals.
- [Register](#) for a Farmer Rancher Grant Writing Zoom Meeting on September 28, 2022, at 4pm CDT. NCR-SARE intends to record the zoom session, and the link will be posted [here](#).
- View a slideshow that reviews

First, download the current Call for Proposals and read the instructions.

Look over the information about Youth Educator Grants, then download and read a copy of the current Youth Educator Grant Call for Proposals (CFP). It contains directions, the application, and the link to submit your application.

Make sure you have the current call, as there are typically several changes from the previous call. If you have any problems downloading the proposal, contact the NCR-SARE office and we can email you a copy, or mail you a print copy.

The online Submission Deadline is 4:00 p.m. Central Time, Thursday, November 10, 2022. If you are unable to use the online system, you may submit a proposal by mail or e-mail. Mail and e-mail submissions must be received by 4 p.m. Central Time on Thursday, November 10, 2022, at the NCR-SARE Office in Saint Paul, Minnesota.

Proposals sent by Fax will NOT be accepted. They are too hard to read.



NCR-SARE Minnesota Office  
University of Minnesota | 1390 Eckles Ave | Ste 120 | St Paul, MN 55108 | [ph: 612-626-3113](tel:612-626-3113)  
[www.sare.org](http://www.sare.org) | [ncrsare@umn.edu](mailto:ncrsare@umn.edu)

NCR-SARE Farmer Rancher Grant and Youth Educator Grant Office  
Lincoln University | 900 Leslie Blvd, Rm 101 | Jefferson City, MO 65101  
[ph: 573-681-5545](tel:573-681-5545) | [fax: 573-681-5534](tel:573-681-5534)

### 2023 Call for Proposals NCR-SARE Youth Educator Sustainable Agriculture Grants

**Purpose:** Youth Educator Grant projects provide opportunities for educators in the North Central Region to teach youth about Sustainable Agriculture (farming and ranching that is ecologically sound, economically viable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable practices and see sustainable agriculture as a viable career option.

**TO SUBMIT A PROPOSAL, go to <https://projects.sare.org/>**   
The online submission system opens in August 2022. Proposals must be received online or in the NCR-SARE office by mail or email by **4:00 p.m. CST, Thursday, November 10, 2022**. Faxed proposals will not be reviewed. If you are unable to use the online system, email: [ncrsare@umn.edu](mailto:ncrsare@umn.edu) or mail proposals to:

**NCR-SARE Youth Educator Grant Program**  
University of Minnesota  
1390 Eckles Ave  
St Paul MN 55108

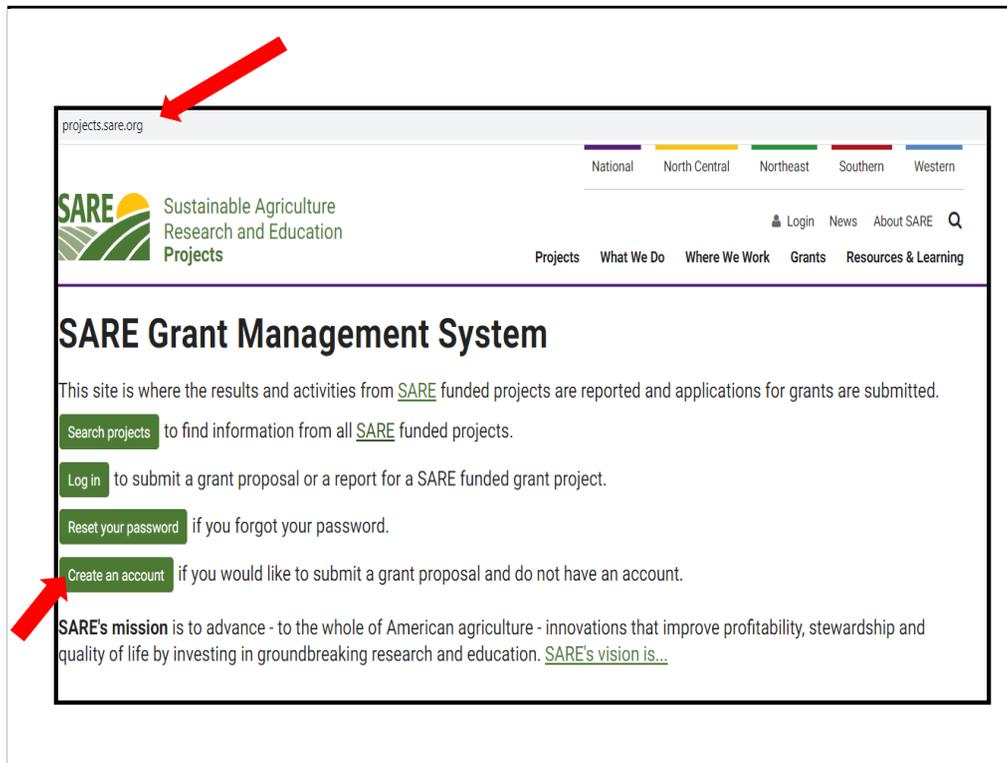
This call for proposals is available on the North Central SARE web site at: <https://northcentral.sare.org/>. If you need a printed application, or have questions about how to submit your proposal, contact Jean Andreasen, Program Administrator at: 612-626-3113 or [ncrsare@umn.edu](mailto:ncrsare@umn.edu). For questions about the Youth Educator Grant Program, the selection process, or project ideas, contact Joan Benjamin, Associate Regional Coordinator at: 573-681-5545 or [BenjaminJ@lincolnu.edu](mailto:BenjaminJ@lincolnu.edu).

The Sustainable Agriculture Research and Education (SARE) Program is funded through the USDA National Institute of Agriculture (NIFA).

**National Institute of Food and Agriculture (NIFA)** - USDA Nondiscrimination Statement: The U.S. Department of Agriculture (USDA), including NIFA, prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and

Whenever you apply for a grant, be sure to read the Call for Proposals first. It contains directions and the application and can help you determine if the grant is a good match for you.

At the top of the Youth Educator Grant Call for Proposals, you will see the link to use to submit a proposal.



When you click on the link in the Call for proposals (<https://projects.sare.org/>), you will see this page.

I'll now guide you through using the online application system.

If you've never had a SARE grant before, you will first need to create an account and complete your user profile. Click on "Create an account."

If you've had a SARE grant before and filed reports in this system, your profile will already be in the system, and you can "Log in" with the information you used for reporting.

**Applicant Registration**

SARE grants are only available to people and organizations or institutions in the US, it's territories and protectorates.

**Email\***

**Username\***

**Name prefix**

**First name\***

**Last name\***

**Name Suffix**  e.g. DVM or Jr.

**Job Title\***

**Institution, organization or business name\***

**Institution, organization or business type\***  Select one

**Address Line 1\***

**Address Line 2**

**City\***

**State/Protectorate\***

**Zip\***

**Office/Day Phone\***

**Cell Phone**

**Website**  https://

To “Create an account,” Complete the requested information, then click on “Register” in the lower left-hand side of the webpage. Information regarding this application will be sent to the email address you provide here.

We also request demographic information. The North Central Region SARE program is committed to an ethic of openness, inclusiveness, and diversity in all of its programs, policies, and procedures.

To monitor our performance in these areas, we collect demographic information. We appreciate your help with this.

Demographic information is not linked to your proposal. You must answer the demographic questions, but you may choose “prefer to not answer” for each question. If you have questions, please contact Joan Benjamin.

The screenshot shows the SARE Grant Management System interface. At the top left is the SARE logo with the text "Sustainable Agriculture Research and Education Projects". To the right of the logo is a user profile section for Stella Benjamin, including a search icon and links for "Projects Home", "Search Projects", "Search Project Coordinators", and "Help". Below the header is the main title "SARE Grant Management System". Underneath is a section titled "Proposal Applicant Links" with two bullet points: "Manage my grant proposals" and "Start a new grant proposal". A red arrow points to the "Start a new grant proposal" link. To the right of the links is a user profile box for Stella Benjamin, containing her name, a "View/Edit your profile" link, her title "Youth Educator", her location "Providence Point Educational Farm", her email "jbenjami@umn.edu", her address "2031 Green River Drive, Columbia, MO 65203, United States", her phone number "(w) (573) 681-5545", and an "About" link.

Once you have completed the information and logged into the system, you'll see this screen.

Click on "Start a new grant proposal" or "Manage my grant proposals" (if you have already started a proposal)."

If you've submitted projects before, or had a project funded before, you'll see them listed on this page.

**SARE** Sustainable Agriculture Research and Education Projects

National North Central Northeast Southern Western

Joan Benjamin News About SARE

Projects Home Search Projects Search Project Coordinators Help

## Apply For A Grant

My proposals

**North Central** IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI

**Southern** AL, AR, FL, GA, KY, LA, MS, NC, OK, SC, TN, TX, VA, F

**Western** AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY, A

### North Central

IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI

#### 2023 North Central Research and Education Grant – Pre-proposal

[Call for pre-proposals](#)

Closes: October 13th, 2022 at 4:00pm CDT

[Begin a new proposal](#)

#### 2023 North Central Partnership Grant

[Call for proposals](#)

Closes: October 20th, 2022 at 4:00pm CDT

[Begin a new proposal](#)

#### 2023 North Central Youth Educator Grant

[Call for proposals](#)

Closes: November 10th, 2022 at 4:00pm CST

[Begin a new proposal](#)

Make sure you choose the North Central Region and the correct grant program. Then click on **Begin a new proposal**.

You will see all SARE regions listed that have open grant programs.

Click on the plus sign next to **North Central** to open the list of open grant programs in the North Central Region. Select the correct grant program. You will be completing the North Central Youth Educator Grant application.

Click on “Begin a new proposal.”

Click on "Edit title"

Items that must be completed are marked with a red asterisk.

Enter your title in the space provided.

Click on "Save"

### Manage Grant Applications

« My Proposals

## 2023 North Central Youth Educator Grant

[Call for proposals](#)

**No Project Title** \* [Edit title](#)

« My Proposals

## 2023 North Central Youth Educator Grant

[Call for proposals](#)

**Project Title:**

Use a clear, succinct title that captures the essence of the intent of the project. Avoid acronyms, jargon, or unnecessary words. Since search engines pick up on keywords in the title, it should briefly and appropriately describe the primary focus of the project.

Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

Cancel

Click on "Edit title," then type in the title of your proposal in the space provided. This lets reviewers know what your project is about – be descriptive but not too wordy.

Use key words that are useful for finding your project in a website search. Keep the title to 150 characters or less, including spaces (about 25 words).

Click on "Save" to save your title. Note that throughout the application, you must click on "Save" after every entry to save the information you've entered.

Click on “Edit description” to fill in the **Missing Project Description\*** and enter a brief description of your project.

Note that for answers with character or word limits, the system tracks your character or word count.

### 2023 North Central Youth Educator Grant

[Call for proposals](#)

#### Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

[Edit title](#)

**Project Description:**  
Description to be used for search results if funded

**Characters: 295/300**

High school students in Wisconsin will plan and plant a food forest and work with local farmers to sell the edible fruits, nuts, and herbs they grow. They will teach what they learn to elementary youth and their parents, and help organize a community meal to share results and celebrate efforts.

[Cancel](#) [Save](#)

Remember to Click “Save” to save the project description.

Next, click on “Edit description” and provide a brief project description. Use 300 characters or less including spaces, or about 45 words. For most answers with a character or word limit, the system tracks the entry so that you know when you’re running out of room. Click on “Save” to save the description.

« My Proposals

## 2023 North Central Youth Educator Grant

[Call for proposals](#)

### Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

[Edit title](#)

High school students in Wisconsin will plan and plant a food forest and work with local farmers to sell the edible fruits, nuts, herbs they grow. They will teach what they learn to elementary youth and their parents, and help organize a community meal share results and celebrate efforts.

[Edit description](#)

### Project Coordinator

Erin Schneider

[Change](#)

[View Draft](#)

**Closes:** November 10th, 2022 at 4:00pm CST

**Youth Educator Sustainable Agriculture Grants**

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for

[\\* General Information](#)

Click on "General information" to answer the questions in that section.

You're ready to move on to the first section of the application, "General Information." You will see a red asterisk in front of General Information until you fill in and save an answer.

The image shows a web form titled "General Information" with several sections. A red arrow points to the "Edit Answer" button for the "State" question. A modal window is open over the "State" question, showing a dropdown menu with "- Select -" and a "Save" button, which is also pointed to by a red arrow.

**General Information**

**Project coordinator - if different from the applicant**  
This person signs the contract if the project is funded. Please check "Co-coordinator"  
By submitting this proposal, you agree that SARE funds will only be spent on project expenses and that you will complete and submit an annual report (if needed) and final report.  
[Edit Answer](#)

✓ **List the state where most of the project work is taking place.**  
List the state where most of the project work is taking place.  
**Answer:**  
WI  
[Edit Answer](#)

✓ **Start Date**  
The start and end dates help reviewers estimate the project duration. You have up to 23 months to complete your project. Your start date must be by March 1, 2023 but may be later. Your end date must be by January 31, 2025. Your expenses incurred before your budget is approved will be reimbursed.  
**Answer:**  
March 15, 2023  
[Edit Answer](#)

✓ **End Date**  
You have up to 23 months to complete your project. Your end date cannot be later than January 31, 2025.  
**Answer:**  
December 31, 2024  
[Edit Answer](#)

✓ **Number of Young People Involved**  
How many young people will be involved in your project?

**\* State**  
List the state where project work is taking place.  
- Select -  
[Cancel](#) [Save](#)

Click on the "Edit Answer" button for each question and complete the information. Note that some boxes have the word "Select" which means there is a drop-down menu that will be visible when you click on the "down" indicator. Be sure to click on "Save" after you answer each question.

When a question is completed and saved, a green check mark appears.

You can change your answer by clicking on “Edit answer” and resaving.

### General Information

**Project coordinator - if different from the applicant**

This person signs the contract if the project is funded. Please check “Co-coordinator”

By submitting this proposal, you agree that SARE funds will only be spent on project expenses and that you will complete and submit an annual report (if needed) and final report.

[Edit Answer](#)

✓ **List the state where most of the project work is taking place.**

List the state where most of the project work is taking place.

**Answer:**  
WI

[Edit Answer](#)

✓ **Start Date**

The start and end dates help reviewers evaluate if you are allowing enough time to complete your project. If funded, you have up to 23 months to complete your project. Your budget needs to be approved before you can spend grant funds. This will likely be by March 1, 2023 but may be later. You can start your project before that date, but will not be able to use grant funds for expenses incurred before your budget is approved.

**Answer:**  
March 15, 2023

[Edit Answer](#)

✓ **End Date**

You have up to 23 months to complete your project. Your end date cannot be later than January 31, 2025.

**Answer:**  
December 31, 2024

[Edit Answer](#)

Once you have completed and saved an answer, a green check mark appears next to that question.

Have you submitted this, or a similar proposal, to NCR-SARE before?

**Answer:**  
No  
[Edit Answer](#)

✓ **Have you previously received a SARE Youth Educator Grant?**

**Answer:**  
No  
[Edit Answer](#)

**List previous Youth Educator Grants Received**

- If you received a SARE grant(s) in the past or have a current grant, list the project number(s) along with a summary of your results or progress (for current projects). Use 100 words or less for each grant summary.
- If the project was not completed, explain why not in the summary.

[Edit Answer](#)

[« Proposal Overview](#)   [View Draft ↗](#)   [Next Section »](#)

When you have completed this section, scroll to the bottom or top of the webpage and click on “Next Section” or “Proposal Overview.”

Once you have completed all required information and **saved** all information in the “General Information” section, click on “Next Section” to move on to the next set of questions, or click on “Proposal Overview” to see which sections are yet to be completed. These options are available at the top and bottom of the web page.

View Draft

**Closes:**  
November 10th, 2022 at 4:00pm CST

✓ General Information

\* Proposal

\* Budget

\* Livestock Care Plan

\* Proposal missing required answers - these must be completed for submit button to appear

Only Rufus Benjamin can submit this proposal.  
[Delete proposal.](#)

**Youth Educator Sustainable Agriculture Grants**

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

**Purpose:** Youth Educator Grant projects provide opportunities for educators in the North Central Region to teach youth about Sustainable Agriculture (farming and ranching that is ecologically sound, economically viable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable practices and see sustainable agriculture as a viable career option.

**Proposals must be received online or in the NCR-SARE office by mail or email by 4:00 p.m. CST, Thursday, November 10, 2022.**

**QUESTIONS?** For questions about how to submit your proposal, contact Jean Andreasen, Program Administrator at: 612-626-3113 or [ncrsare@umn.edu](mailto:ncrsare@umn.edu). For questions about the Youth Educator Grant Program, the selection Regional process, or project ideas, call or email: Joan Benjamin, Associate Regional Coordinator at: 573-681-5545 or [BenjaminJ@lincolnu.edu](mailto:BenjaminJ@lincolnu.edu)

**YOUTH EDUCATOR GRANT DETAILS**

**Eligibility:** A Youth Educator is someone who teaches youth about sustainable agriculture. This includes professional educators (4-H,

If you return to "Proposal Overview," the green check mark by "General Information" confirms that you have completed all required information for that section. Click on "Proposal" to complete the next section.

The green check mark by "General Information" indicates that you have completed all required information for that section. You can proceed to the next section, "Proposal." Sections with a red asterisk in front of them are required and you must fill them out to complete your application.

Complete all sections of the Call for Proposals including:

- General Information
- Grant Proposal
- Budget and justification
- Livestock Care Plan (if your project involves livestock)

Be sure to click on "Save" after each entry to save your work. You can continue to make changes to your application until you click on "Submit." Once your application is submitted, you can no longer edit it.

**QUESTIONS?** For questions about how to submit your proposal, contact Jean Andreasen, Program Administrator at: 612-626-3113 or [ncrsare@umn.edu](mailto:ncrsare@umn.edu). For questions about the Youth Educator Grant Program, the selection process, or project ideas, call or e-mail Joan Benjamin, Associate Regional Coordinator at: 573-681-5545 or [Benjamin.J@lincolnu.edu](mailto:Benjamin.J@lincolnu.edu)

### ✓ ABSTRACT

This is a summary of your grant proposal. Briefly explain how you plan to educate youth about Sustainable Agriculture practices and careers. Sustainable Agriculture is farming and ranching that is ecologically sound, economically viable, and socially responsible. (100 words)

Words: 52/100

Add media

Visual Text

B I ABC [bulleted list] [numbered list] [link] [table] [undo] [redo] [clear]

Youth ages 6 - 18 will learn how to design, grow and care for a food forest at Pear Tree Hill farm in Northwest Sauk County, WI. High School Youth will work with younger youth in the Chickadee Valley after school program and teach lessons using an 'each one teach one' process.

Complete the information for each question and "Save".  
For text sections with word limits, the system tracks the words used.

Answer each question in this section. The system will show you how many words you have used so you don't go over the limit. In this example, 52 out of 100 words have been used.

Don't forget to save your answer.

## 2023 North Central Youth Educator Grant

[Call for proposals](#) 

### Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

[Edit title](#)

High school students in Wisconsin will plan and plant a food forest and work with local farmers to sell the edible fruits, nuts, and herbs they grow. They will teach what they learn to elementary youth and their parents, and help organize a community meal to share results and celebrate efforts.

[Edit description](#)

#### Project Coordinator

Erin Schneider

[Change](#)

[View Draft](#) 

#### Closes:

November 10th, 2022 at  
4:00pm CST

[✓ General Information](#)

[✓ Proposal](#)

#### Youth Educator Sustainable Agriculture Grants

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

On the main page, you'll see that you've successfully completed the first two sections.

At any time, you can click on "view draft" to view your proposal, or to share a draft with the people you are working with.

Return to your Proposal Overview. You'll see that you've successfully completed and saved all required information in the first two sections.

You can view a draft of your proposal by clicking on "View Draft." When you click on "View Draft" you will also be provided with a link to the draft that you can share with collaborators.

This is the draft. You can share the link with your collaborators or print the draft.

To return to your proposal, close the "draft" window or click on "Edit Proposal."

## Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

2023 North Central Youth Educator Grant

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ID: 457184
[Instructions for saving to PDF](#)

[Edit Proposal](#)

**Link to share:** <https://staging.projects.sare.org/proposals/show/457184/6444>

[Download PDF](#)

**Grant Type:** Youth Educator  
**Region:** North Central  
**Application Year:** 2023  
**Status:** Submitted on 08/30/2022 2:56pm EDT  
**Amount Requested:** \$5,400

**Project Coordinator:**  
[Erin Schneider](#)  
 Youth Educator  
 Chickadee Valley School  
[erin@chickadeevalleyschool.edu](mailto:erin@chickadeevalleyschool.edu)  
 123 Chickadee dee Lane  
 La Valle, WI 59781  
 Office/Day phone: (608) 375-8194

**Applicant:** [Erin Schneider](#)

**Description for search results if funded:** High school students in Wisconsin will plan and plant a food forest and work with local farmers to sell the edible fruits, nuts, and herbs they grow. They will teach what they learn to elementary youth and their parents, and help organize a community meal to share results and celebrate efforts.

**General Information**

**List the state where most of the project work is taking place.**  
 Wisconsin

**Start Date**  
 March 15, 2023

**End Date**  
 December 31, 2024

When you click on "View Draft", a new window opens where you can see your draft proposal. You can share the link with people you are working with so they can see and review the same draft.

To return to your proposal, close the draft window or click on "Edit Proposal."

[View Draft](#)

**Closes:**  
November 10th, 2022 at  
4:00pm CST

✓ [General Information](#)

✓ [Proposal](#)

\* [Budget](#)

\* [Livestock Care Plan](#)

\* Proposal missing required answers - these must be completed for submit button to appear

**Youth Educator Sustainable Agriculture Grants**

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

**Purpose:** Youth Educator Grant projects provide opportunities for educators in the North Central Region to teach youth about Sustainable Agriculture (farming and ranching that is ecologically sound, economically viable, and socially responsible). Educators use the grants to encourage young people and their families to try sustainable practices and see sustainable agriculture as a viable career option.

**Proposals must be received online or in the NCR-SARE office by mail or email by 4:00 p.m. CST, Thursday, November 10, 2022.**

Next you will enter your budget information.

You're now ready to complete the budget section. Click on "Budget."

**BUDGET INSTRUCTIONS**

**Item Description.** List the items you want to purchase with grant funds along with a brief description of each item that explains why it is needed for the project. For Personnel, list the role each person plays in the project.

**Budget Category.** For each item in your budget choose the budget category that applies. Choose from:

- **Personnel:** List everyone who is participating in your project except consultants and service providers who should be listed under Other Direct Costs. Include an estimate of the amount of labor and the cost for each participant being paid with grant funds. Personnel costs can make up most, or all, of the budget. If they do, provide justification why most or all of the grant dollars are needed for salary and not costs in other program areas. Describe key functions the paid personnel will complete to achieve the goals of the grant. Include everyone who will participate even if they will not receive grant funds. If the participants are not being paid with grant funds, include their name, contact information, and role, and list \$0 for the grant funds request.
- **Materials and Supplies:** Use for items you plan to purchase to carry out the project

✓ Budget

Answer:

Category	Description	Amount
Materials and supplies	Trees, Shrubs, and Perennial Herbs for Food Forest Establishment	\$1,002
<a href="#">Edit</a> <a href="#">Delete</a>		
<b>Total:</b>		<b>\$1,002</b>

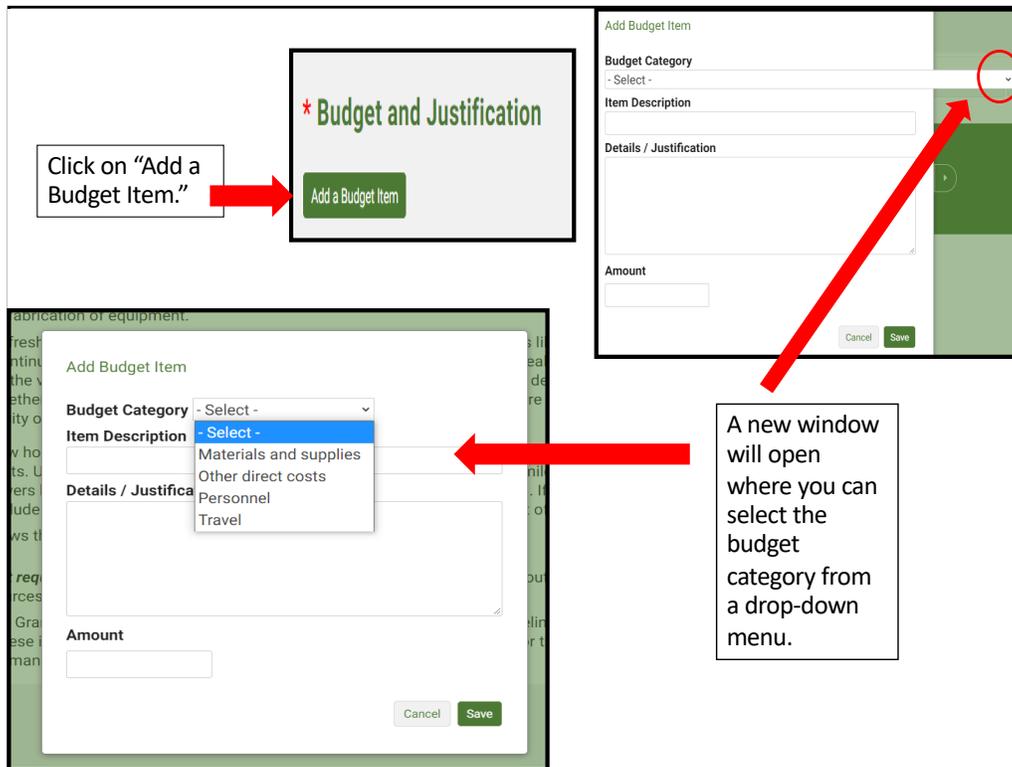
Description	Details / Justification
Trees, Shrubs, and Perennial Herbs for Food Forest Establishment	6 Fruit Trees @ \$35 ea; 24 shrubs @ \$18 ea; 3 flats of perennial herbs @ \$120/flat. ~ \$1,002 Source: Plant More Fruit Trees.

[Add a Budget Item](#)



Read the budget instructions, then click on "Add a Budget Item" to enter each item of your budget.

Reviewers look for realistic budgets. Use the real cost of items rather than estimates. Look up budget items on the Internet or call suppliers to find out costs.



Click on “Add a budget item” then click on the down arrow under “Budget Category” to open the drop-down menu of budget categories. Chose the category for the item you want to add.

Add Budget Item

**Budget Category** Personnel

**Item Description**  
Laurel, project lead and coordination for Community Meal

**Details / Justification**  
40 hrs at \$25/hr = \$1,000

**Amount**  
1000

Cancel Save

### ✓ Budget

**Answer:**

Category	Description	Amount
Personnel	Laurel, project lead and coordination for Community Meal	\$1,000
<small>Edit Delete</small>		
<b>Total:</b>		<b>\$1,000</b>

Description	Details / Justification
Laurel, project lead and coordination for Community Meal	40 hrs at \$25/hr = \$1,000

Add a Budget Item

After you select the “Budget Category,” fill in the “Item Description.” Then, under “Details/Justification,” show how you came up with the amount for that item (show your math). Fill in the “Amount” you want the grant to cover for that item. When you click on “Save” the item appears as shown above.

Saved Budget Item

Complete the “Item Description.” Under “Details/Justification,” show how you calculated the total cost for that item (show your math). You can keep adding budget items by clicking on “Add a Budget Item,” but none of the information will be saved until you click on the “Save” button.

This sample budget shows the Description for the budget items being requested, and the Details/Justification (math) for how you came up with the Amount for each item.

✓ Budget

Answer:

Category	Description	Amount
Personnel	Laurel, project lead and coordination for Community Meal	\$1,000
	<a href="#">Edit</a> <a href="#">Delete</a>	
Materials and supplies	Trees, Shrubs, and Perennial Herbs for Food Forest Establishment	\$1,165
	<a href="#">Edit</a> <a href="#">Delete</a>	
Other direct costs	Farmer Compensation	\$600
	<a href="#">Edit</a> <a href="#">Delete</a>	
Personnel	4 High School Youth Stipends for Train the Trainer activities	\$3,000
	<a href="#">Edit</a> <a href="#">Delete</a>	
<b>Total:</b>		<b>\$5,765</b>

Description	Details / Justification
Laurel, project lead and coordination for Community Meal	40 hrs at \$25/hr = \$1,000
Trees, Shrubs, and Perennial Herbs for Food Forest Establishment	6 Fruit trees @ \$35 ea = \$210 24 Shrubs @ \$18 ea = \$432 3 Flats of perennial herbs @ \$120/flat = \$360 Shipping = 163 Total = \$1,165
Farmer Compensation	Farmers will be helping youth with planning and planting. 3 Farmers, 8 hrs each for a total of 24 hrs @ \$25/hr = \$600
4 High School Youth Stipends for Train the Trainer activities	Stipends for 4 high school youth @ \$750 each to help with train the trainer project planning and implementation. 200 hrs @ \$15/hr = \$3,000

[Add a Budget Item](#)

« Proposal Overview   View Draft    « Previous Section   Next Section »

Here is a sample budget. Once you've entered all your items and clicked on "Save," scroll to the top or bottom of the webpage and click on "Proposal Overview" or "Next Section."

**2023 North Central Youth Educator Grant**

[Call for proposals](#)

**Food Forests as a Teaching Tool for Learning about Sustainable Agriculture**

[Edit title](#)

High school students in Wisconsin will plan and plant a food forest and work with local farmers to sell the edible fruits, nuts, and herbs they grow. They will teach what they learn to elementary youth and their parents, and help organize a community meal to share results and celebrate efforts.

[Edit description](#)

**Project Coordinator**

Erin Schneider

[Change](#)

[View Draft](#)

**Closes:**  
November 10th, 2022 at 4:00pm CST

[General Information](#)

[Proposal](#)

[Budget](#)

[\\* Livestock Care Plan](#)

\* Proposal missing required answers - these must be completed for submit button to appear

Only Erin Schneider can submit this proposal.  
[Delete proposal](#)

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The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/>. Please read it before starting your proposal. It contains details that will help you

**Does this project involve livestock (vertebrate animals only)**

Vertebrate animals (those with a backbone or spinal column) include cows, sheep, poultry, fish, etc. Animals without a vertebra such as bees, other insects, and shrimp are not considered Livestock for this program.

If your project involves livestock, answer "Yes" and fill out the Livestock Care form to complete your application. If your project does not involve livestock, answer "No" and do not fill out a Livestock Care form.

Yes  
 No  
[Clear](#)

[Cancel](#) [Save](#)

**QUESTIONS?** For questions about how to submit your proposal, contact Jean Andreasen, Program Administrator at: 612-626-3113 or [ncrsare@umn.edu](mailto:ncrsare@umn.edu). For questions about the Youth Educator Grant Program, the selection process, or project ideas, call or email Jean

Once you've completed the three required sections, go to the Livestock Care Plan section.

If your project **does not** involve livestock, open the Livestock Care Plan form and answer "No" to the first question which is: Does your project involve livestock? Click on "Save," then click on "Proposal Overview."

If your project **does** involve livestock, be sure to answer the questions in the Livestock Care Plan form and click on "Save." Then click on "Proposal Overview."

◀ My Proposals

## 2023 North Central Youth Educator Grant

[Call for proposals](#)

### Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

[Edit title](#)

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[Edit description](#)

#### Project Coordinator

Erin Schneider

[Change](#)

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[View Draft](#)

**Closes:**  
November 10th, 2022 at 4:00pm CST

[✓ General Information](#)

[✓ Proposal](#)

[✓ Budget](#)

[✓ Livestock Care Plan](#)

[Submit Proposal](#)

Only Erin Schneider can submit this proposal.  
[Delete proposal.](#)

#### Youth Educator Sustainable Agriculture Grants

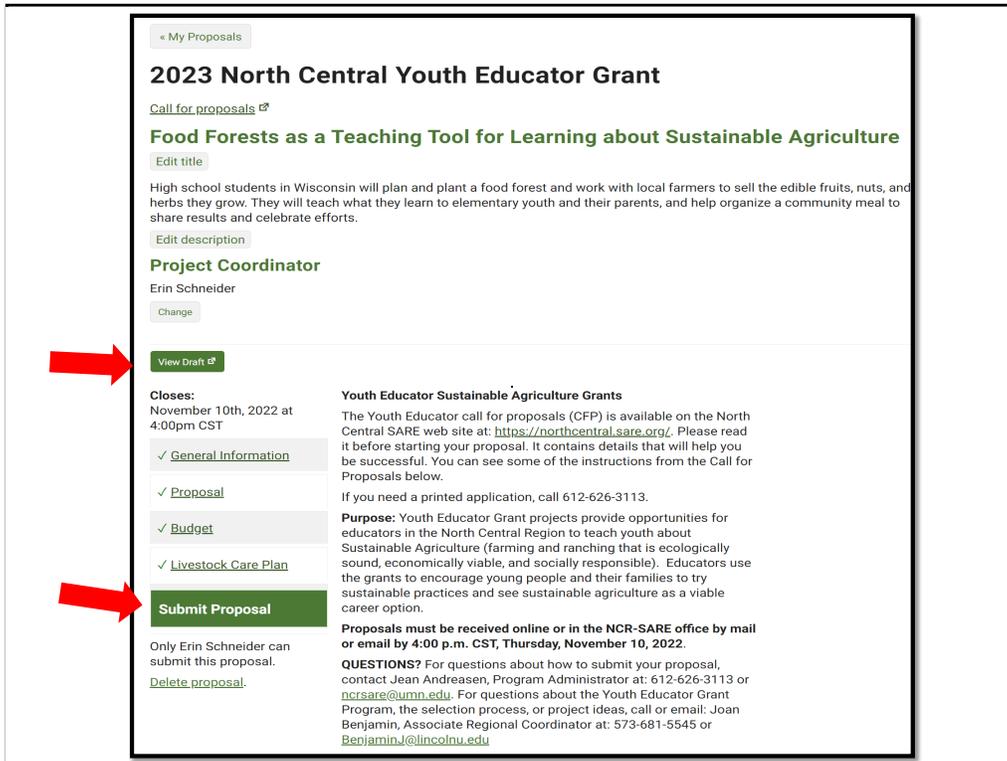
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You've now completed all required sections (all sections have a green checkmark) and are ready to submit the proposal. It's a good idea to click on "View Draft" to review your proposal before you submit it. When you are satisfied with how you have answered the questions, click on "Submit Proposal".

## Submit Proposal

### 2023 North Central Youth Educator Grant

#### Food Forests as a Teaching Tool for Learning about Sustainable Agriculture

If you are satisfied with your proposal, you may submit it now by clicking the "Submit proposal" button below

If you unsubmit your proposal for any reason, it must be re-submitted before the proposal close date (November 10, 2022 at 5:00pm EST) to be considered.

Submit proposal



CFP closes in 72 days

If you are satisfied with your proposal, click "Submit proposal." Note that in this system, you do have the ability to "unsubmit" and make corrections BEFORE the close date.

When you click on "Submit Proposal," you will see another page with a button to "Submit proposal." This is a safeguard to make sure you are ready to submit. Click on "Submit proposal" to complete your application. You can "unsubmit" and make changes prior to the closing date for the grant program.

You will see this web page, confirming your submission. You will also receive an email confirming your submission.

If you need to make changes, you can “Unsubmit” and make corrections and then “Submit” again, but you must resubmit prior to the grant close date.

To “Unsubmit,” click on “PROPOSAL OVERVIEW.” To review your proposal, click on “VIEW PROPOSAL.”

The screenshot shows the SARE website interface. At the top left is the SARE logo with the text 'Sustainable Agriculture Research and Education Projects'. To the right are navigation links: 'Erin Schneider', 'News', 'About SARE', and a search icon. Below these are 'Projects Home', 'Search Projects', 'Search Project Coordinators', and 'Help'. The main heading is 'Proposal Submitted'. Below this, it says '2023 North Central Youth Educator Grant' and 'Food Forests as a Teaching Tool for Learning about Sustainable Agriculture'. The confirmation message reads 'Your proposal has been submitted.' Below this are two links: 'PROPOSAL OVERVIEW' and 'VIEW PROPOSAL'. A red arrow points to the 'PROPOSAL OVERVIEW' link.

After you submit your proposal, you will see this confirmation page. Note that in this system, you can “Unsubmit” and make changes PRIOR to the closing date for the grant program. Make sure you resubmit by the closing date and time, or your proposal will not be considered for funding.

Once your proposal is submitted, you can click on “Proposal Overview” to “Unsubmit” your proposal or “View Proposal” to review your application.

If you need to make changes to your proposal after you submit it, click on "Unsubmit Proposal." After you make changes, be sure to "Submit" your proposal again before the grant deadline.

## 2023 North Central Youth Educator Grant

[Call for proposals](#)

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**Project Coordinator**  
Erin Schneider

[View Proposal](#)

**Closes:**  
November 10th, 2022 at 4:00pm CST  
Submitted ✓

- ✓ [General Information](#)
- ✓ [Proposal](#)
- ✓ [Budget](#)
- ✓ [Livestock Care Plan](#)

[Unsubmit Proposal](#)

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**YOUTH EDUCATOR GRANT DETAILS**

If you click on "Proposal Overview" you will see the "Unsubmit Proposal" option.

Good luck with  
your proposal!

If you have questions, contact  
Joan Benjamin at:

573-681-5545

or

[benjaminj@lincolnu.edu](mailto:benjaminj@lincolnu.edu)

<https://northcentral.sare.org/>



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Congratulations! You have now successfully submitted your Youth Educator Grant Proposal.

A committee of farmers, ranchers, educators, researchers, and others with an interest in youth education will review the proposals and make funding recommendations to the NCR-SARE Administrative Council.

The Administrative Council members make the final funding decisions.

Awards will be announced by the end of February 2023.

Good luck with your proposal.

If you have any questions, contact NCR-SARE.

<https://www.facebook.com/NCRSARE>

<https://twitter.com/ncrsare>

<https://www.youtube.com/NCRSAREvideo>